

# Application for Certificated Personnel Axtell Community School

An Equal Opportunity Employer

500 Main, P.O. Box 97  
Axtell, NE 68924  
Phone: (308) 743-2414  
Fax: (308) 743-2417

Application valid  
until 12-31-2017

Please type or print in ink.

## PERSONAL & CONTACT INFORMATION

Name

\_\_\_\_\_  
*First Middle Last (Maiden)*

Present Address

\_\_\_\_\_  
*Street City State Zip*

Permanent Address

\_\_\_\_\_  
*(If different from present address.) Street City State Zip*

Telephone:

\_\_\_\_\_  
*Home Work Cell*

E-mail address \_\_\_\_\_

## CERTIFICATION

**CERTIFICATION--Type of certificate now held**

\_\_\_ None \_\_\_ Valid Nebraska teaching certificate\* Expiration date \_\_\_\_\_ Type \_\_\_\_\_ Rank \_\_\_\_\_ Level \_\_\_\_\_

Areas of Specialization \_\_\_\_\_

\_\_\_ Valid certificate--other state (specify) \_\_\_\_\_

**\* Attach photocopy of current teaching certificate. (Front and back)**

## POSITION DESIRED

State the position for which you are applying: \_\_\_\_\_

Where did you learn of this position being available? \_\_\_\_\_

## ACTIVITIES

Check any of the following which you would be willing to sponsor or coach. Circle B for boys and G for girls.

\_\_\_ Basketball B G \_\_\_ Volleyball \_\_\_ Future Problem Solvers  
\_\_\_ Cross Country \_\_\_ Spring Play \_\_\_ Destination Imagination  
\_\_\_ Football \_\_\_ One Act \_\_\_ SkillsUSA  
\_\_\_ Golf \_\_\_ Yearbook \_\_\_ Track B G  
\_\_\_ Quiz Bowl \_\_\_ Prom Other \_\_\_\_\_

Describe your experiences/successes/qualifications for marked activities \_\_\_\_\_

**PROFESSIONAL TRAINING & EXPERIENCE**

**A. HIGH SCHOOL(S) ATTENDED**

Name of School	Grades Attended	Special Honors or Recognition

**B. STUDENT TEACHING**

From	To	Cooperating Teacher:	School	Location City/State	Grade & Subject
From	To	Cooperating Teacher:	School	Location City/State	Grade & Subject

**C. COLLEGE or UNIVERSITIES ATTENDED**

Name of Institution (City, State)	Major	Hrs	Minor	Hrs	Year Graduated	Degree	GPA (4.0 scale) & Special Honors or Recognition

**D. EDUCATIONAL WORK EXPERIENCE—Include at least the last five employers**

Years Taught	Position (also state if full or part-time)	Grades and Subject Taught & Extracurricular Duties	Name and Mailing Address of School	Reason for Leaving

## REFERENCES

List below names and addresses of persons who are qualified to answer questions concerning your fitness for the position you seek. Include especially supervisors, principals and superintendents under whom you have taught in the past 15 years. If you have not taught previously, include the names of cooperating teachers, college or university supervisors and building principals who have been associated with your student teaching. Indicate with an (\*) any reference which is included in your credentials.

Name	Position	Contact Info: Telephone & Complete Mailing Address

## QUESTIONS

Directions: Please answer each of the questions below as best you can. If more space is needed please attach additional pages. If you are typing your answers, please respond to at least one question in your own handwriting.

**1. Eligibility for hire:**

●Are you now under contract? \_\_\_Yes \_\_\_No.

If yes, with which school are you under contract & why do you wish to leave your current position?

\_\_\_\_\_

●Do you have any condition (physical, mental, or otherwise) that prevents you from performing the essential functions of any of the positions for which you have applied, with or without accommodation? (Note: regular, dependable attendance is an essential function of certificated positions at Axtell Community Schools.)

\_\_\_Yes \_\_\_No. If yes, describe: \_\_\_\_\_

**2. Interest in Axtell Community Schools:**

●Have you previously submitted a written application for employment with Axtell Community Schools?

\_\_\_Yes \_\_\_No. If yes, give date: \_\_\_\_\_

●Why do you want to be employed at Axtell Community School? \_\_\_\_\_

\_\_\_\_\_

●What experiences have you had with Axtell Community School or the community of Axtell? \_\_\_\_\_

\_\_\_\_\_

**3. Prior History:**

●Have you ever failed or refused to fulfill a contract of employment with any school district? \_\_\_Yes \_\_\_No.

If yes, describe: \_\_\_\_\_

●Have you ever had a diploma, credential, or certificate denied or revoked? \_\_\_Yes \_\_\_No.

If yes, describe: \_\_\_\_\_

**4. Educational and Multi-cultural Background:**

●Are you familiar with the school improvement process? \_\_\_Yes \_\_\_No.

If yes, describe your familiarity/experience with that process :

\_\_\_\_\_

\_\_\_\_\_

●How would you address different racial/ethnic, gender or culturally based attitudes of students and infuse a multi-cultural perspective into your classroom/subject area? \_\_\_\_\_

\_\_\_\_\_

**5. Personal and Professional Self-Evaluation:**

●Describe an effective teacher: \_\_\_\_\_

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●Describe your professional strengths and abilities and personal characteristics which will apply to your position:

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●Describe your weakness/areas in which you feel you need to improve:

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●Describe your future plans and goals in education & your plans for remaining at our school if hired: \_\_\_\_\_

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**PERSONAL DISCLOSURE**

Respond to EACH item. If there is no response to any item, or if the required attachments do not accompany your application, your application WILL BE REMOVED FROM CONSIDERATION. Information provided in this disclosure will not automatically bar you from employment but will be considered in view of all relevant circumstances.

1. Have you ever received a ticket, been charged with an offense, been arrested or been convicted for a criminal offense relating to sexual or physical abuse? Yes\_\_\_\_ No\_\_\_\_
2. If you answered "Yes" to question #1 above, you must explain each situation including location(s), date(s), agency(ies) involved, and the outcome of each ticket, charge, or arrest (use an attachment if needed):

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3. Have you ever had any license, permit, or certificate terminated, revoked, suspended, received a private or public reprimand or admonishment from a licensing agency (e.g., Nebraska Department of Education) or been subject to a judicial restraining or contempt order? Yes\_\_\_\_ No\_\_\_\_
4. If you answered "Yes" to Question #3 above, you must explain each situation including location(s), date(s), agency(ies) involved, and the outcome of each ticket, charge, or arrest (use an attachment if needed):

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5. Have you ever been involuntarily terminated or asked to resign, or resigned in lieu of termination from employment? Yes\_\_\_\_ No\_\_\_\_

6. If you answered "Yes" to Question #5 above, you must explain each situation including the name of the employer(s), the date(s), and the reasons for the resignation or termination.

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**I CERTIFY** that I have made true, correct and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application. I understand that it is my responsibility to immediately provide updated, correct information if any of the information changes at any time. I understand that any omission, falsification or misrepresentation made by me on this application or any supplement will be sufficient grounds for failure to employ me or for my discharge should I become employed with the school district. **I UNDERSTAND** that the disclosure of social security number is optional. It will be used to conduct background checks for employment purposes and for personnel and payroll processing and required reporting if I am employed.

\_\_\_\_\_  
Legal Signature of Applicant

Date: \_\_\_\_\_, 20\_\_\_\_

**ELECTRONIC SUBMISSION CONSTITUTES AGREEMENT AND SIGNATURE**

**It is the policy of Axtell Community School to not discriminate on the basis of sex, handicap or disability, race, color, religion, marital status, veteran status, or national or ethnic origin in its educational programs, admission policies, employment policies or other administered programs. Persons requiring accommodations to apply and/or be considered for positions with Axtell Community School are asked to make their request to the Superintendent or his designee.**